

Zonta Club of Billings

July Board Meeting Minutes
June 30, 2009

ATTENDING: Nancy Curriden, Shelley Hayes, Maribeth Haynes, Joan Hughes, Lynette Kerbel, Donna Meehan, Jolene Rieck, Connie Sanders, Anne-Marie Wade

ABSENT: Deborah Brown, Kathy Hildebrand

Anne-Marie Wade called the meeting to order at 12:05

TREASURER'S REPORT: Lynette Kerbel reported the Finance Committee met and developed the operating fund budget for this Zonta Year. During discussion amounts for the fall kickoff/new member orientation were adjusted to allow more realistic figures for the line items "Gifts" and "Program Meeting". The budget was approved as revised. Lynette also presented the July Treasurer's Report which was approved as submitted. The Board also approved quarterly (minimum) reconciling of Club bank statements. The Finance Committee was directed to develop a draft money control/handling policy.

Lynette also proposed changing the Club bylaws to revise the check countersigning procedure. Currently, the bylaws require all checks to be countersigned by the President. The Finance Committee will review this issue and bring it to the Board for a vote with the money handling & control policy draft.

CORRESPONDING SECRETARY'S REPORT: Connie Sanders reported the Club received a dues check and solicitations from the Montana Rescue Mission, Habitat for Humanity and the Billings Symphony. She will bring a card for Evelyn Haskell to the meeting tomorrow.

FUND RAISING COMMITTEE REPORT: Joan Hughes reported she met with Kelly Christy and Nancy Rice to "debrief" them on their experiences at the head of the Fund Raising Committee. New ideas they discussed included "Fun Raisers" where members would get together for an informal social function but make voluntary contributions. One idea for a new, major, event is getting a speaker with "name recognition" (possibly the YNP Superintendent) for a lunch presentation where profit would be made by charging more than the regular lunch rate. Donna noted both of these ideas walk the line of tapping mostly members for raising funds.

MEMBERSHIP COMMITTEE REPORT: The Committee decided to forgo a separate new member orientation in favor of an expanded fall kickoff function.

SERVICE COMMITTEE REPORT: Connie Sanders reported the Club received one application for the Jane Klausman Women in Business scholarship. Sharon Houseworth is from Helena, and it was thought she is out of our Club's District. Connie will attempt to contact the Club that includes Helena and send Ms. Houseworth's application somehow (fax, e-mail scan) today since the deadline is tomorrow. *Subsequent to meeting it was discovered Ms. Houseworth is a student in a 2-year program therefore she does not meet the scholarship's applicant requirements.*

ADVOCACY COMMITTEE REPORT: Anne-Marie Wade noted she received a communiqué from Zonta International reminding all Clubs there is to be no direct political advocacy in the name of Zonta.

UNFINISHED BUSINESS:

- Anne-Marie Wade noted the Service Committee needs to formulate and submit a budget.
- Anne-Marie Wade & Connie Sanders will work on the Board retreat to be held at Connie's home. Details will be forthcoming.

NEW BUSINESS:

- Anne-Marie reported Tracy Manning-Egge will be visiting the Club on October 21. She will present at the Program Meeting and it is hoped the Club can put together a social function welcoming her.
- Anne-Marie Wade noted she received an e-mail from Tracy Manning-Egge regarding a way Zontians can dispose of unwanted Zonta tote bags. Nola Theiss, an expert in human trafficking, founded the non-profit group Human Trafficking Awareness. At their Guatemalan service partner's center there is a Zonta Center with educational materials. Ms. Theiss would like each instructor to have a Zonta bag for carrying their course materials. Tracy Manning-Egge asked Zontians to send their extra Zonta totes to either Mary Benoit (7566 Union Ct., Arvada, CO 80005) or Nola Theiss (P.O. Box 1113, Sanibel, FL 33957).

CALENDAR & ANNOUNCEMENTS

- July Business meeting: Noon, July 1, McCormick Café, 2419 Montana Ave. \$10 lunch
- ***NO PROGRAM MEETINGS IN JUNE, JULY OR AUGUST***
- August Board meeting: Noon, August 4, Crowley Law Firm, TWII, 5th Floor
- August Business meeting: Noon, August 5, McCormick Café, 2419 Montana Ave. \$10 lunch

Anne-Marie Wade adjourned the meeting at 1:00 PM.